



Model Curriculum

QP Name: Puppet Maker

QP Code: HCS/Q9001

QP Version: 3.0

NSQF Level: 4

Model Curriculum Version: 3.0

Handicrafts and Carpet Sector Skill Council, 3rd Floor, OCF, Plot No.2, Pocket-9, Sector-B
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Training Parameters

Sector	Handicrafts and Carpet
Sub-Sector	Toy
Occupation	Handicrafts
Country	India
NSQF Level	4
Aligned to NCO/ISCO/ISIC Code	NCO-2015/2659.1200
Minimum Educational Qualification and Experience	Grade 12th pass OR 8th grade pass with 1.5 year relevant experience OR 5th grade pass with 3 year relevant experience OR Ability to read and write with 5 year relevant experience OR Previous relevant Qualification of NSQF Level 3.5 with 1.5 year relevant experience
Pre-Requisite License or Training	NA
Last Reviewed On	18/02/2025
Next Review Date	18/02/2028
NSQC Approval Date	31/08/2021
QP Version	3.0
Model Curriculum Creation Date	18/02/2025
Model Curriculum Valid Up to Date	18/02/2028
Model Curriculum Version	3.0
Minimum Duration of the Course	480
Maximum Duration of the Course	480

Program Overview

This section summarizes the end objectives of the program along with its duration.

Training Outcomes

At the end of the program, the learner should have acquired the listed knowledge and skills.

- Introduction to Puppetry in India
- Carry out the process of making string puppet
- Carry out the process of making thermocol puppet
- Carry out the process of making glove puppet
- Carry out the process of making rod puppet
- Carry out the process of making paper puppet
- Employ appropriate practices to coordinate with colleagues and work as a team
- Discuss how to maintain personal hygiene
- Discuss employability skills

Compulsory Modules

The table lists the modules, their duration and mode of delivery.

NOS and Module Details	Theor y Durati on	Practical Duration	On-the-Job Training Duration (Mandator y)	On-the-Job Training Duration (Recommende d)	Total Duratio n
HCS/N9031: Introduction to Puppetry in India NOS Version No. 1.0 NSQF Level 4	10:00	20:00	NA	00:00	30:00
Module 2 Introduction to Puppetry in India	10:00	20:00	NA	00:00	30:00
HCS/N9009: Carry out the process of making string puppet NOS Version No. 2.0 NSQF Level 4	10:00	50:00	NA	00:00	60:00
Module 2 Carry out the process of making string puppet	10:00	50:00	NA	00:00	60:00
HCS/N9010: Carry out the process of making thermocol puppet NOS Version No. 2.0	10:00	50:00	NA	00:00	60:00

NSQF Level					
Module 3 Carry out the process of making thermocol puppet	10:00	50:00	NA	00:00	60:00
HCS/N9011: Carry out the process of making glove puppet NOS Version No. 2.0 NSQF Level	10:00	50:00	NA	00:00	60:00
Module 4 Carry out the process of making glove puppet	10:00	50:00	NA	00:00	60:00
HCS/N9012: Carry out the process of making rod puppet NOS Version No. 2.0 NSQF Level	10:00	50:00	NA	00:00	60:00
Module 5 Carry out the process of making rod puppet	10:00	50:00	NA	00:00	60:00
HCS/N9013: Carry out the process of making paper puppet NOS Version No. 2.0 NSQF Level	10:00	50:00	NA	00:00	60:00
Module 6 Carry out the process of making paper puppet	10:00	50:00	NA	00:00	60:00
HCS/N9901: Coordinate with colleagues and work as a team NOS Version No. 6.0 NSQF Level 4	10:00	20:00	NA	00:00	30:00
Module 4: Coordinate with colleagues and work as a team	10:00	20:00	NA	00:00	30:00
HCS/N9913: Maintain health, safety and security at workplace NOS Version No. 1.0 NSQF Level 4	10:00	20:00	NA	00:00	30:00
Module 5: Maintain health, safety and security at workplace	10:00	20:00	NA	00:00	30:00

HCS/N9903: Maintain Personal Hygiene NOS Version No. 3.0 NSQF Level 4	10:00	20:00	NA	00:00	30:00
Module 6: Maintain Personal Hygiene	10:00	20:00	NA	00:00	30:00
DGT/VSQ/N0102: Employability Skills NOS Version No. 1.0 NSQF Level 4	40:00	20:00	NA	00:00	60:00
Module 7: Employability Skills	40:00	20:00	NA	00:00	60:00
Total Duration	130:00	350:00	NA	00:00	480:00

Module Details

Module Name 1: Introduction to Puppetry in India

Mapped to HCS/N9031, V1.0

Terminal Outcomes:

- Understanding the history of Puppetry
- Recognizing different types of Puppetry
- Understanding the cultural context of Puppetry
- Role of Puppetry in Indian performing arts
- Puppet-making materials and techniques

Duration: <10:00>	Duration: <20:00>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Learn the origins and historical evolution of puppetry in India, including its cultural and religious significance. • Learn the unique features, materials, and techniques associated with each form of puppetry. • Understand how puppetry is used to depict mythological stories, moral lessons, and cultural narratives. • Explore the use of puppetry in modern contexts, such as education, social awareness, and entertainment. 	<ul style="list-style-type: none"> • Demonstrate the manipulation of different types of puppets, including string, shadow, rod, and glove puppets. • Perform a basic puppetry show, incorporating dialogue, music, and gestures. • Understand the role of puppeteers and the skills required to manipulate puppets effectively.
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Different Types of Puppets	

Module Name 2: Carry out the process of making string puppet

Mapped to HCS/N9009, V2.0

Terminal Outcomes:

- assemble required raw materials
- processing the raw materials
- check quality and productivity standards

Duration: 10:00	Duration: 50:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • identify raw material like wood, decorative clothes, jewellery, colours, etc. for making string puppet • identify tools like hammer, chisel, needle, sewing machine, scissor, hand saw, etc. for making string puppet • explain the between various types of clothes like decorative clothes and simple old clothes, etc. that are required for decoration purpose of puppet • identify the raw material required to stitch clothes to make string puppet, raw material to colour string puppet • discuss importance of letting dry coated face • identify different types of parameters required to ensure appropriate amount of inventory is being stored at the time of production 	<ul style="list-style-type: none"> • prepare wood piece prior to the processing stage using tools like, hammer, chisel, etc. • show how to arrange raw materials carefully for further usage in making appropriate string puppet • perform sanding process of wood carefully • demonstrate how to cut rough knots of the wooden log safely • show how to cut seasoned wooden blocks into required size as per the final product requirement • show how to cut rough knots of the wooden block using hammer, chisel, etc. • demonstrate the process of cutting wooden blocks into smaller/similar pieces using mini band saw/chisel • perform carving of wooden piece to make face of the puppet using chisel • show how to remove the outer layer of wood • demonstrate how to slowly remove the unwanted piece of wood to carve the face • perform scraping of wood to even the surface • perform the step of carving to provide details to the face by using chisel and hammer • demonstrate how to colour the facial features • show how to make the hands using old clothes and attached to the wooden body • demonstrate how to fix the ribbon to the puppet with the help of nails • show how to hand stitch the clothes to

	<p>make the puppet</p> <ul style="list-style-type: none"> • show how to stuff the cotton clothes to make puppet's body • demonstrate how to make legs of male puppet with stuffed cotton and stitch • embellish the female dress lehenga beautifully with heavy embroidery work • demonstrate the inspection process based on the quality standard parameters to ensure appropriate carving, sanding dressing, decorating, parts making is being achieved • demonstrate the steps to be followed while maintaining records of inspection results/tests • prepare a sample template to collect information during inspection based on puppet's carved face, surface, colour, clothes and polishing quality.
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Decorative clothes, wood, jewellery, colour, hammer, chisel, needle, sewing machine, scissor, hand saw, ribbon, mini band saw, etc.	

Module Name 3: Carry out the process of making thermocol puppet

Mapped to HCS/N9010, V2.0

Terminal Outcomes:

- prepare/assemble required raw materials
- follow safety measures while handling tools
- perform thermocol puppet making operation as per the standard procedures
- check thermocol puppet quality and productivity standards

Duration: 10:00	Duration: 50:00
Theory - Key Learning Outcomes	Practical - Key Learning Outcomes
<ul style="list-style-type: none"> • identify raw material like thermocol block, decorative ornaments, colours, fevicol, brown paper, etc. for making thermocol puppet • identify tools like files, chisel, blade, drill machine, etc. for making thermocol puppet 	<ul style="list-style-type: none"> • prepare thermocol block prior to the processing stage using tools like, hammer, chisel, drill machine, blade, cutter, etc. • show how to arrange raw materials carefully for further usage in making appropriate thermocol puppet • demonstrate how to handle chisel, hammer, etc. • perform cutting and drilling process of thermocol • demonstrate the process of cutting thermocol block into face shape using cutter and chisel • show how to create sketch of face on a plane paper • perform the step of transferring sketch face to the thermocol shape • perform carving/detailing step using chisel to obtain desired shape and depth • demonstrate refining and detailing step • demonstrate how to apply putti primer onto detailed face to form a smooth colouring base and let it dry for 20 minutes • show how to apply fevicol and paste brown paper bits to form a smooth surface and let it dry for 1 hour • demonstrate how to apply base colour over face and let it dry for 30 minutes • show how to apply different colours on eyes, lips nose and other parts to enhance features and let it dry for 30 minutes • show how to connect devising mechanism to body and head of the puppet • perform the step of dressing up puppet using cloth, jewellery, etc.

	<ul style="list-style-type: none"> • show how to attach strings to play the puppet in ways convenient to the puppeteer • demonstrate the inspection process based on the quality standard parameters to ensure appropriate carving, detailing, cutting dressing, decorating, parts making is being achieved • demonstrate the steps to be followed while maintaining records of inspection results/tests • prepare a sample template to collect information during inspection based on puppet's carved face, surface, colour, clothes and feature enhancing quality.
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Thermocol block, decorative ornaments, colours, fevicol, brown paper, chisel, blade, drill machine, hammer, etc.	

Module Name 4: Carry out the process of making glove puppet

Mapped to HCS/N9011, V2.0

Terminal Outcomes:

- carry out the process of making wire frame
- carry out the process of smoothening and finishing

Duration: 10:00	Duration: 50:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • identify raw material like clothes, a pair of scissors, marker, fevicol, etc. for making glove puppet • identify tools like needle, sewing machine, scissor, etc. for making glove puppet • identify the raw material required to stitch clothes to make glove puppet • explain importance of ensuring to leave a whole at the bottom to put your hand in there • discuss the importance of ensuring the fabric pieces are sewn around the outline of your cut of fabric • 	<ul style="list-style-type: none"> • demonstrate how to prepare cloth prior to the processing stage using tools like a pair of scissors • show how to arrange raw materials carefully for further usage in making appropriate glove puppet • demonstrate how to trace your hand on plain fabric • show how to put the traced fabric on two piece of fabric • demonstrate how to cut cloth into required size as per the traced fabric • demonstrate the process of cutting cloth into required shape • perform the step of sewing two pieces of fabric. • perform embroidery of your puppet • create eyes and other features using buttons, and other accessories • demonstrate the inspection process based on the quality standard parameters to ensure • appropriate tracing, cutting sewing is being achieved • demonstrate the steps to be followed while maintaining records of inspection results/tests • prepare a sample template to collect information during inspection based on hand traced fabric, cut fabric, sewn fabric and final product
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Clothes, pair of scissors, marker, fevicol, needle, sewing machine, etc.	

Module Name 5: Carry out the process of making rod puppet

Mapped to HCS/N9012, V2.0

Terminal Outcomes:

- carry out the process of making wire frame
- carry out the process of smoothening and finishing

Duration: 10:00	Duration: 50:00
Theory - Key Learning Outcomes	Practical - Key Learning Outcomes
<ul style="list-style-type: none"> • identify raw material like pencil, tag board, thin rods, hangers, scissors, strong tape, hole punch, etc. for making rod puppet • explain how to ensure to add rod to back of each movable part so that you can control it • 	<ul style="list-style-type: none"> • draw the character on a piece of tag board in required size as per the final product requirement • demonstrate the process of cutting figure and movable parts • perform the step of connecting movable parts of the puppet with paper fastener • demonstrate how to attach rod to the back of puppet using strong tape • perform the step of adding yarn to give hair effect • show how to apply paint to give facial features • demonstrate the inspection process based on the quality standard parameters to ensure appropriate drawing, cutting, connecting and attaching parts making is being achieved • demonstrate the steps to be followed while maintaining records of inspection results/tests • prepare a sample template to collect information during inspection based on drawn puppet
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Pencil, tag board, thin rods, hangers, a pair of scissors strong tape, hole, punch, etc.	

Module Name 6: Carry out the process of making paper puppet

Mapped to HCS/N9013, V2.0

Terminal Outcomes:

- carry out the process of making wire frame
- carry out the process of smoothening and finishing

Duration: 10:00	Duration: 50:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • identify raw material like plane paper, scraped paper, glaze paper, decorative ornaments, colours, glue, etc. for making paper puppet • identify tools like a pair of scissors, pencil, marker, etc. for making paper puppet • identify the raw material required to glue paper and ornaments to make paper puppet, raw material to colour paper puppet 	<ul style="list-style-type: none"> • demonstrate how to cut plain paper to make a paper bag of required size as per the final product requirement • show how to make a paper bag by folding and pasting paper using glue • show how to colour the entire paper bag with a basic colour using acrylic colour and normal size paint brush demonstrate the process of colouring paper bag to avoid sagging of paper • show how to cut plain paper of required size to make hands and legs of the puppet • demonstrate how to attach paper hands and legs to the paper bag body using glue • show how to paste the paper bag along with hands and legs to the cardboard using glue • demonstrate how to cut glaze paper into shapes to make clothes of puppet using different coloured glaze paper once the puppet is dried • show how to paste glaze paper of cloth size onto the plain paper puppet using glue • show how to make eyes nose and lips on the puppet using bright colours and marker • demonstrate how to cut wool thread into 3-5 inches size to make hair of the puppet and tie puppet hair using ribbon from bottom to make ponytail • show how to paste puppet wool hair on top of the puppet face using glue' • let the puppet dry for 45 minutes • demonstrate the inspection process based on the quality standard parameters to ensure • appropriate cutting, pasting, colouring, dressing, decorating, parts making is being achieved

	<ul style="list-style-type: none"> • demonstrate the steps to be followed while maintaining records of inspection results/tests • ensure that there is no wastage of materials • prepare a sample template to collect information during inspection based on puppet's hair, face, body parts, colour, clothes and pasting quality
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Plain paper, scraped paper, glaze paper, decorative ornaments, colours, glue, pair of scissors, pencil, marker, etc.	

Module Name 5: Coordinate with colleagues and work as a team

Mapped to HCS/N9901, V6.0

Terminal Outcomes:

- Interact with supervisor
- Coordinating with colleagues
- Carry out reporting and documentation

<i>Duration: 10:00</i>	<i>Duration: 20:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Discuss the benefits of compiling health, safety gender, and PwD (people with disability) related instructions applicable to the workplace. • Discuss the importance of understanding the work output requirements, targets, performance indicators, and incentives. • Explain the benefits of delivering quality work on time and report any anticipated reasons for delays and handover completed work to the supervisor. • Describe how to compile a report on any grievances, production defects, and potential hazards. • Discuss the importance of communicating maintenance and repair schedule proactively to the supervisor. • Explain how to interact and clarify doubts on design, usage of materials & tools, quality & standards compliance, etc. • Describe how to compile a report in time for shortage or need of raw materials. • Describe how to communicate with colleagues from within and other departments, clearly and effectively in all aspects to carry out the work among the team. • Discuss the importance of maintenance etiquette, use polite language, demonstrate responsible and disciplined behaviour towards colleagues. • Discuss the importance of putting the team over individual goals and multi-task or share work where necessary supporting the colleagues. • Explain the benefits of documenting all the details accurately relating to one's role as required. • Explain the benefits of knowing the importance of gender equality being followed in the organization and policies for reporting any harassment or inappropriate behaviour. • Explain the benefits of knowing how to accommodate employees with disabilities etiquette to adhere to and proper language and terminology. • Explain the benefits of knowing how to communicate, offer help, respecting space, parking, etc. For people with disabilities or special needs. • Explain the benefits of knowing promoting a safe, accessible, and healthy workplace for disabled employees. 	<ul style="list-style-type: none"> • Demonstrate mock drills/ evacuation procedures; group discussions, training sensitization programs for gender, and PwD awareness organized at the workplace. • Role-play of receiving job orders and instructions from reporting supervisor and receiving feedback on work standards. • Demonstrate the procedures for working with colleagues, his/her role, and responsibilities about this. • Show tools and equipment handling procedures and common potential hazards in the workplace and the procedures to deal with them. • Demonstrate the expressing and addressing grievances appropriately, deal with difficult work relationships, and manage internal conflicts effectively.

- Discuss company's policies on preferred language of communication, incentives, quality standards, personnel management, reporting, and escalation matrix policy.
- Discuss the company's standard operating procedure (sop) and the risk and impact of not following them.
- Explain the organizational hierarchy and the line of reporting structure and work target and review the mechanism.
- Discuss the procedures to report employment-related issues and to deal with conflicts.
- Discuss the importance of the individuals' role in the organizational workflow and details of the individual responsibilities.
- Describe how to document the job activity as required like the check sheets, history sheets, etc.

Classroom Aids:

Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster

Tools, Equipment and Other Requirements

Basic Stationery

Module Name 6: Maintain health, safety and security at workplace

Mapped to HCS/N9913, V1.0

Terminal Outcomes:

- Maintain workplace safety and security standards
- Maintain effective waste management

<i>Duration: 10:00</i>	<i>Duration: 20:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Explain the importance of carrying out work functions by organizational standards, greening solutions, procedures, policies, legislation, and regulations. • Discuss the benefits of application and follow these policies and procedures within your work practices and inculcate sustainable consumption practices. • Discuss how one can actively get involved in improving the performance of the organization in line with their role and responsibilities and support adaptation to more environmentally friendly processes. • Describe how to comply with safety procedures while at work to prevent accidents. • Explain why it is necessary to wear appropriate personal protective gear such as gloves, protective goggles, masks, etc. while working. • Discuss the importance of ensuring zero accidents at the workplace. • Discuss the importance of adhering to safety standards and discuss the importance of ensuring no material damage. • Discussion on making conscious and sustainable decisions for achieving an effective and green workplace. • Discuss company's policies on work safety and occupational hazard management. • Describe why it is important to know the company's HR policies and reporting structure. • Explain company emergency evacuation procedure. • Discuss standard operating procedure (sop) of processes. • Explain precautionary activities to be followed in the processes. 	<ul style="list-style-type: none"> • Demonstrate how to take adequate safety measures while handling materials, chemicals, and tools. • Demonstrate appropriate and recommended clothing as per the work environment. • Perform recommended material handling procedures to control material and personal damage. • Perform all procedures as per the company's work instructions for controlling operational risk to be competent. • Perform the duties in a manner that minimizes environmental damage. • Show disposal of waste safely and correctly in a designated area as per company's sop. • Role-play of reporting any accidents, incidents, or problems without delay to the supervisor and take necessary immediate action to reduce the further danger. • Demonstrate accidental risks to the worker. • Demonstrate how to maintain the work area safe and secure. • Demonstrate how to perform the duties in a way to minimize accidental risks. • Demonstrate how to handle chemicals in a safe manner. • Demonstrate how to operate tools and electrical equipment. • Perform emergency procedures to be followed in case of a mishap such as fire accidents etc. • Perform purpose and usage of protective gears such as gloves, protective goggles, masks, etc. while working. • Perform safe and correct material handling procedure.
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Basic Stationery	

Module Name 7: Maintain Personal Hygiene

Mapped to HCS/N9903, V3.0

Terminal Outcomes:

- Follow practices for Personal Hygiene at the workplace

<i>Duration: 10:00</i>	<i>Duration: 20:00</i>
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> Explain the importance of covering the mouth and nose with a dust mask while working and keep on changing when it gets blocked with dust. Explain wearing safety shoes while visiting the production unit can avoid any damage. Explain the benefits of wearing personal protective equipment while visiting the different departments during production, for example masks in the washing section, glasses and masks in an assembly line, and gloves in the printing section, etc. Explain why one should wash /sanitize hands after a factory unit before touching any document, laptop, cell phone, etc. Discuss benefits of undergoing preventive health checkups at regular intervals. Discuss importance of taking prompt treatment from the doctor in case of illness. Discuss the importance of ensuring no productivity loss or absenteeism from work due to illness. Discuss the importance of ensuring no long-term ill effect on personal health. Explain company's policies on personal health and occupational hazard management. Discuss company's HR policies. Discuss company's reporting structure. Health risks to the worker at the workplace. Describe how to perform the duties in a way to minimize pollution at the workplace. Discuss what personal protective equipment should be worn and how it is cared for. Discuss the emergency procedures to be followed in case of a mishap such as fire accidents etc. 	<ul style="list-style-type: none"> Role-play of following sops for dealing with blisters; scratches; accidental fires or any other type of emergencies at work. Demonstrate company's emergency evacuation procedure. Perform healthy work practices. Discuss safe disposal methods for waste. Demonstrate how to provide first-aid treatment at the workplace.
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
Basic Stationery	

Module Name 8: DGT/VSQ/N0102Employability Skills

Mapped to DGT/VSQ/N0102, V1.0

Terminal Outcomes:

- Introduction to employability skills
- Constitutional values - citizenship
- Becoming a professional in the 21st century
- Basic english skills
- Career development & goal setting
- Communication skills
- Diversity & inclusion
- Financial and legal literacy
- Essential digital skills
- Entrepreneurship
- Customer service
- Getting ready for apprenticeship & jobs

Duration: 40:00	Duration: 20:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul style="list-style-type: none"> • Discuss employability skills required for jobs in various industries. • Explain ways to explore learning and employability portals. • Discuss the significance of constitutional values, including civic rights and duties, citizenship, responsibility towards society etc. and personal values and ethics such as honesty, integrity, caring and respecting others, etc. • Explain the significance of 21st Century Skills for employment. • Explain how to read and understand routine information, notes, instructions, mails, letters etc. written in English. • List the difference between job and career. • Communicate and behave appropriately with all genders and PwD. • discuss how to escalate any issues related to sexual harassment at workplace according to POSH Act. • list common components of salary and compute income, expenses, taxes, investments etc. • Discuss relevant rights and laws and use legal aids to fight against legal exploitation. • Identify and list different types of Entrepreneurship and Enterprises and assess opportunities for potential business through research. 	<ul style="list-style-type: none"> • Demonstrate how to follow environmentally sustainable practices. • Roleplay the 21st Century Skills such as Self-Awareness, Behaviour Skills, time management, critical and adaptive thinking, problem-solving, creative thinking, social and cultural awareness, emotional awareness, learning to learn for continuous learning etc. in personal and professional life. • Practice the use basic English for everyday conversation in different contexts, in person and over the telephone. • Write short messages, notes, letters, e-mails etc. in English. • Prepare a sample career development plan with short- and long-term goals, based on aptitude. • Practice following verbal and non-verbal communication etiquette and active listening techniques in various settings. • Roleplay how to work collaboratively with others in a team. • Roleplay how to escalate any issues related to sexual harassment at workplace according to POSH Act. • Show how to select financial institutions, products and services as per requirement. • Practice how to carry out offline and online financial transactions, safely and securely. • Operate digital devices and carry out basic

<ul style="list-style-type: none"> Identify and list sources of funding, anticipate, and mitigate any financial/ legal hurdles for the potential business opportunity. Explain how to identify different types of customers. Identify and list apprenticeship opportunities and register for it as per guidelines and requirements. 	<ul style="list-style-type: none"> internet operations securely and safely. Demonstrate the use of e- mail and social media platforms and virtual collaboration tools to work effectively. Practice the use of basic features of word processor, spreadsheets, and presentations. Develop a sample business plan and a work model, considering the 4Ps of Marketing Product, Price, Place and Promotion. Roleplay how to respond to customer requests and needs in a professional manner. Show how to follow appropriate hygiene and grooming standards. Create a sample professional Curriculum vitae (Résumé). Practice how to search for suitable jobs using reliable offline and online sources such as Employment exchange, recruitment agencies, newspapers etc. and job portals, respectively. Show how to apply to identified job openings using offline /online methods as per requirement. Demonstrate how to answer questions politely, with clarity and confidence, during recruitment and selection.
Classroom Aids:	
Charts, Models, Video presentation, Flip Chart, White-Board/Smart Board, Marker, Duster	
Tools, Equipment and Other Requirements	
PPE, Basic Stationary, digital devices as per the requirement.	
Mandatory Duration: <00:00>	Recommended Duration: <00:00>
Module Name: On-the-Job Training	00:00
Location: On Site	
Terminal Outcomes	
After successful completion of OJT candidate will become well trained in the craft of Applique Artisan	

Annexure

Trainer Requirements

Trainer Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
10 th Pass	Toy Making	2	Puppet making and Sector specific	1	Puppet making and Sector specific	NA

Trainer Certification	
Domain Certification	Platform Certification
Certificate for Job Role: "Puppet Maker" mapped to QP: "HCS/Q9001" V:3.0	Certified for Job Role: "Trainer" mapped to QP: "MEP/Q2601; V:1.0

Assessor Requirements

Assessor Prerequisites						
Minimum Educational Qualification	Specialization <Specify the areas of specialization that are desirable.>	Relevant Industry Experience		Training/Assessment Experience		Remarks
		Years	Specialization	Years	Specialization	
10 th Pass	Toy Making	5	Puppet making and Sector specific	3	Puppet making and Sector specific	NA

Assessor Certification	
Domain Certification	Platform Certification
Certificate for Job Role: "Puppet Maker" mapped to QP: "HCS/Q9001" V:3.0	Certified for Job Role: "Assessor" mapped to QP: "MEP/Q2701" V:1.0

Assessment Strategy

This section includes the processes involved in identifying, gathering and interpreting information to evaluate the learner on the required competencies of the program.

1. Criteria for assessment for each Qualification Pack will be created by the Sector Skill Council. Each Performance Criteria (PC) will be assigned marks proportional to its importance in NOS. SSC will also lay down proportion of marks for each PC.
2. Each NOS will be assessed both for theoretical knowledge and practical
3. The assessment will be based on knowledge bank of questions created by the SSC.
4. Individual assessment agencies will create unique question papers for theory and skill practical part for each candidate at each examination/training centre
5. To pass the Qualification Pack, every trainee should score a minimum of 70% in every NOS
6. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack

Glossary

Term	Description
Declarative Knowledge	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
Key Learning Outcome	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
OJT (M)	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
OJT (R)	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training .
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module . A set of terminal outcomes help to achieve the training outcome.

Acronyms and Abbreviations

Term	Description
QP	Qualification Pack
NSQF	National Skills Qualification Framework
NSQC	National Skills Qualification Committee
NOS	National Occupational Standards